



Commissionerate of College Education



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COLLEGE INFORMATION MANAGEMENT SYSTEM (AUTOMATION)

ECCA-ACADEMIC AUDIT MANAGEMEN SYSTEM(ECCA-AUDIT)

For any Technical Support Contact :

Extreme Informatics Private Limited

Address: Sree Lalitha Sai Sadan, 3-2-375/1,
Kachiguda, Hyderabad, 500027

Customer Support Mobile Number: +919705557049

WhatsApp Number: +919705557049

EMAIL ID:nagender@extremeinfo.in

Timings: 10:00Am to 5:00Pm



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1. INTRODUCTION :

1.1 Purpose:

The purpose of this document is to identify and map the business requirements with software requirements. The software requirements are further mapped with the user interfaces and the use cases in order to meet the actual business requirements and scope of the project.

1.2 Scope:

The document is defined with a high level user interfaces and detailed use cases with high level business validations.

2.0.1 Registration:

For Format II & III:

For Every Faculty Registration :

Click On [Please Click here for new Registration for Faculty](#)

[Please Click here For new Registration for Faculty](#)



New Window opens like below

Registration

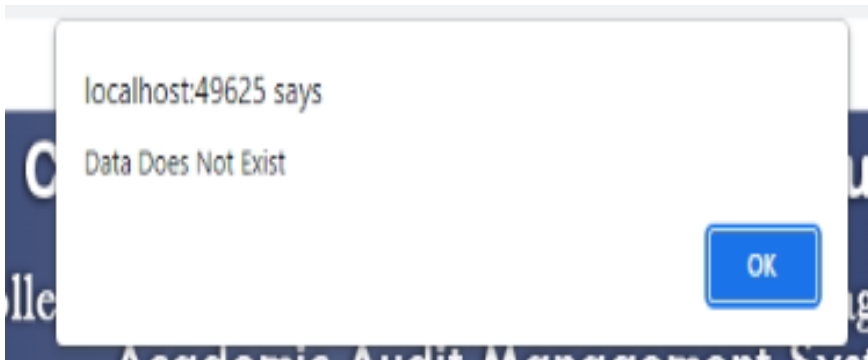
Please Enter Lecturer Id as your Employee Id(Up to 8 digits)

University <input type="text" value="-Select-"/>	College <input type="text"/>	Employee ID <input type="text"/>
Lecture Name <input type="text"/>	Date of Birth <input type="text" value="DD/MM/YYYY"/>	DOJ Service <input type="text" value="DD/MM/YYYY"/>
DOJ In Present College <input type="text" value="DD/MM/YYYY"/>	Date of Retirement <input type="text"/>	Email <input type="text"/>
Phone No <input type="text"/>	Designation <input type="text" value="Select"/>	Subject <input type="text" value="Select"/>
Lecture Type <input type="text" value="Select"/>	Academic Year: <input type="text" value="2020-2021"/>	



Fill all the Details like University Name your college belongs to

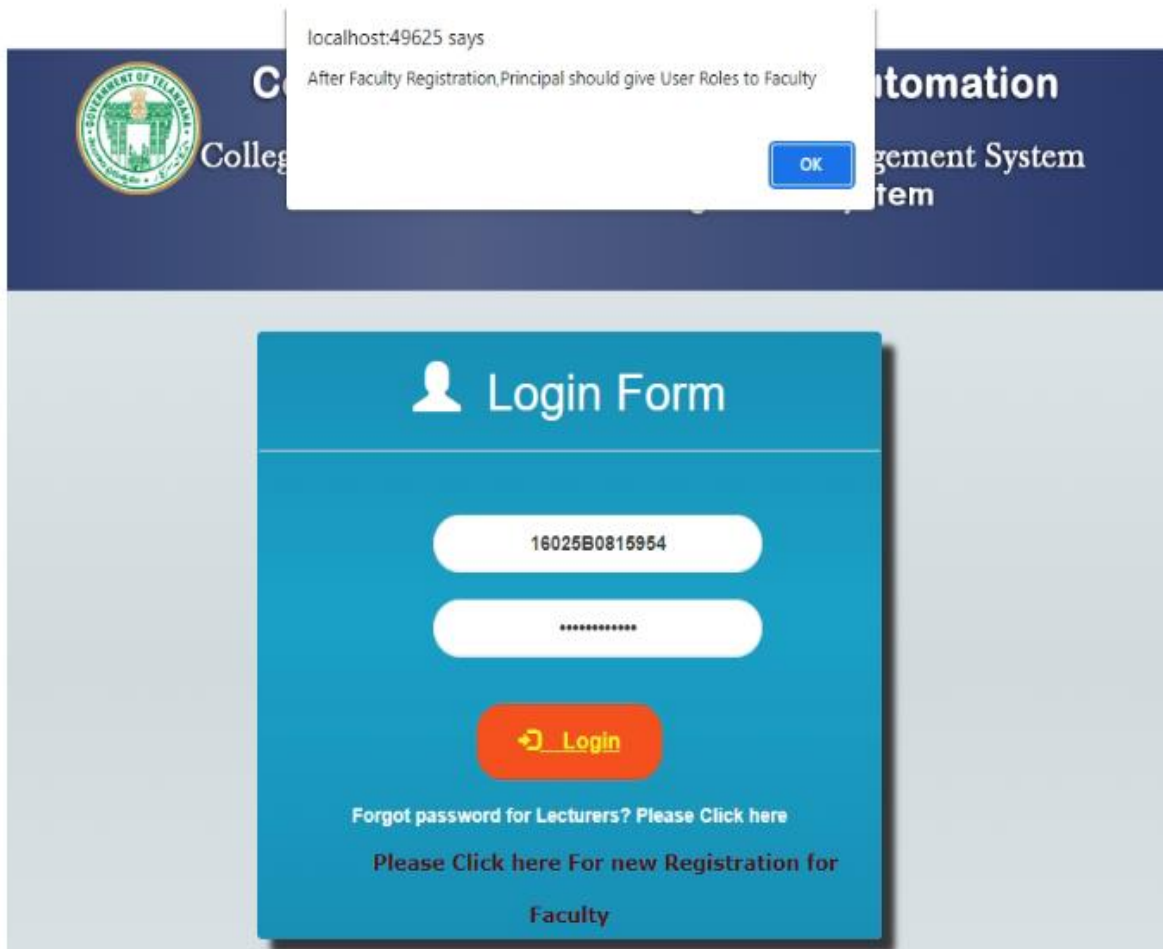
** Employee Id should be minimum 8 digits and It should be Unique
After entering Employee id the Pop-up should be shown like this



- Click on OK , then enter the remaining column details
- For Academic year it shows by default , you should not change it
- After Entering all the details of Faculty Click on ADD button
- After clicking on ADD button Window opens like below shown
- Here For Registered Faculty by default Login details are created as

User Name: College Code + EmployeeID
Password: EmployeeID @123

- If the Registered Faculty login directly Without Principal rights it shows like below



- For the Registered faculty Principal should give user roles by Login with user details as

User Credentials(Principal Login):

User Name: College Code

Password: CollegeCode@123



- After login with Principal details
- Go to Utilities Tab-->user roles as shown below

CAIMS-CCE-TS-IND x New Tab x New Tab x +

localhost:49625/Masters/Indexpage

Commissionerate of Collegiate Education, T.S
Government of Telangana
College Administration and Information Management System
Academic Audit of Govt. Degree Colleges
Welcome to **GOVERNMENT DEGREE COLLEGE (AUTONOMOUS), SIDDIPET**

User Name: 16025
Academic Year : [2020-2021]
Log out

Home Transactions Utilities

Reset Password
UserRoles
Employees Registration List

We Welcome to Academic Audit Management System

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Extreme informatics pvt ltd.

localhost:49625/Utilities/Frm_UserRoles_New.aspx

Type here to search

28°C 14:42 08/30/2022



- Clicking on User Roles Window opens like below
- Registered faculty details shown in UserName Drop Down like below

The screenshot shows a form with three dropdown menus. The first dropdown is labeled 'Academic Year : ' and has '2020-2021' selected. The second dropdown is labeled 'Username : ' and has 'somesh' selected. The third dropdown is labeled 'Role : ' and has 'somes h' selected, with 'Select' visible above it.

- Role should be given by Principal whether faculty is Lecturer or Department
- If role as Lecturer then Click on ADD button then it shows Pop-up like below



localhost:49625 says

Record inserted successfully.



- If the role given as Department
- Enter Department which the faculty belongs to – from dropdown shown
- No of faculty members in that Department as shown below



Academic Year :	2020-2021	▼
Username :	somesh	▼
Role :	Department	▼
Department :	Physics	▼
No of Faculty Members :	54	
<input type="button" value="+ Add"/> <input type="button" value="↻ Clear"/>		

Click on Add button

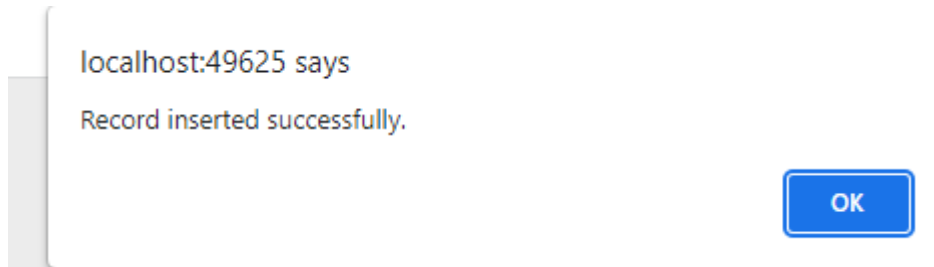


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Pop-Up shows like this



- Click on OK

****Principal must and should give the UserRoles to the Faculty**

➤ To login : Faculty should give User Credentials:

User Name: College Code + EmployeeID

Password: EmployeeID @123

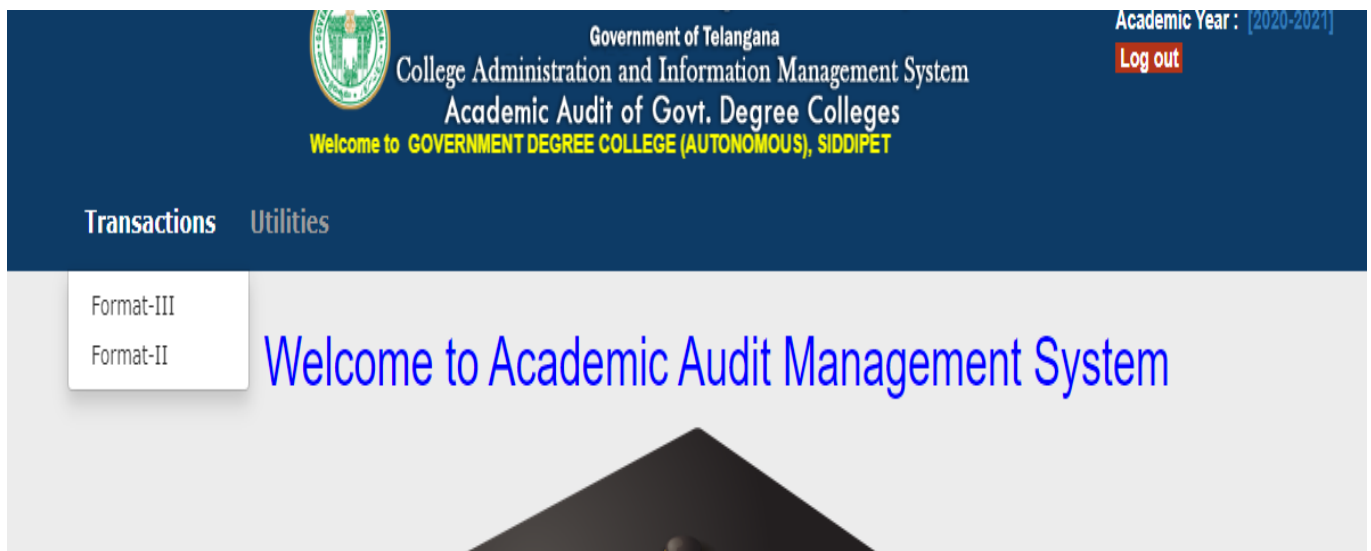


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- After login with faculty credentials window opens like below shown
- Under Transactions Tab : it shows two formats if the faculty registered for two user roles



For Format –II(Department Audit):

- Under Transactions Tab Click on Format-II below shown:



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Government of Telangana

College Administration and Information Management System

Academic Audit of Govt. Degree Colleges

Welcome to GOVERNMENT DEGREE COLLEGE (AUTONOMOUS), SIDDIPET

User Name: 16025B0221594

Academic Year : [2020-2021]

Log out

Transactions Utilities

Format-III

Format-II

Department Audit

to Academic Audit Management System



Window opens like below shown :

- **Need to fill all the details from ActivityID's from 1 to 13**
- **For some Activites need to upload PDF file (example:1,3,9,10)**

Directions to upload PDF file : Choose file --->Select the PDF you want to upload from your computer then →Click on open--→ Click on If yes, please provide the Certificate PDF.

- **After filling all the details Click On Submit Button**



Format-II (Department Proforma)

Department Name: Maths

No of Faculty Members: 54

Activity ID	Name of the Activity	Status	Remarks
1.	Department Action Plan		<p>Download</p> <p>Choose File No file chosen</p> <p>Eurofins -Group GT.pdf</p> <p>Please upload the Action Plan in PDF.</p>
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted every department per year). (with the details of Syllabus /Duration of Course/ Faculty involved / List of Students participated /Proof of Certificate)	5	



3.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year.)		Download Choose File No file chosen Eurofins -Group GT.pdf Please upload the Project details in PDF.
4.	Details of Field Work/ Field Survey (At least one per year)	4	
5.	Result Analysis (Details of Pass % of University Marks & Internal Marks)	56	
6.	Details of Conferences /Seminars/ Workshops organized at State/ National/International level. (At least one Programme for every Department per year)	21	
7.	Details of Functional MoUs and activities initiated under the MoUs. (Department Wise)	https://www.W3sc	



8.	Details of Collaborations (Faculty Exchange /Student Exchange /On-the-Job Training /Research, etc.)	No ▾	
9.	Details of activities conducted for students for Future Employment /Competitive Examinations & Higher Education (P.G., B.Ed. Entrance examinations, etc.)		Download <input type="button" value="Choose File"/> No file chosen Eurofins -Group GT.pdf Please upload the details in PDF.
10.	Does the Department have a library.If yes, provide the details of :		Download <input type="button" value="Choose File"/> No file chosen DataSheet!_4019college.pdf Please provide the details in PDF.
10.A	No. of Text Books	67	
10.B	No. of Reference Books	43	



10.B	No. of Reference Books	43	
11.	Details of Outreach Programmes conducted (outside the College premises in collaboration with Industry, Community, NGOs, etc.)	https://www.W3sc	
12.	Department Innovative/ Best Practices	https://www.W3sc	
13.	Details of the Significant Achievements of the Department	https://www.W3sc	

+ Submit

↓ Report



- After that Click on Report Button for Report
- Report Pdf should be shown like below

1 / 2 | - 100% + | [Icons]

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Academic Audit of GDCs
Format - II (Department Proforma)

Name of the College and Address : GOVERNMENT DEGREE COLLEGE
(AUTONOMOUS), SIDDIPET
Medak Road, SIDDIPET, Siddipet Dist.

Name of the Department : Physics

Name of the Incharge : somesh

No of Faculty members in the Department : 54

Academic Year : 2020-2021

S.No.	Activities to be Undertaken	Remarks
1.	Department Action Plan	Eurofins -Group GT.pdf
2.	Details of Certificate Courses offered (At least one Certificate Course shall be conducted every department per year). (with the details of Syllabus /Duration of Course/ Faculty involved / List of Students participated /Proof of Certificate)	5
3.	Details of Student Study Projects (At least one project shall be supervised by every faculty per year.)	Eurofins -Group GT.pdf
4.	Details of Field Work/ Field Survey (At least one per year)	4
5.	Result Analysis (Details of Pass % of University Marks & Internal Marks)	56
6.	Details of Conferences /Seminars/ Workshops organized at State/ National/International level. (At	21



7.	Details of Functional MoUs and activities initiated under the MoUs. (Department Wise)	https://www.w3schools.com/css/default.asp
8.	Details of Collaborations (Faculty Exchange /Student Exchange /On-the-Job Training /Research, etc.)	No
9.	Details of activities conducted for students for Future Employment /Competitive Examinations & Higher Education (P.G., B.Ed. Entrance examinations, etc.)	Eurofins -Group GT.pdf
10.	Does the Department have a library.If yes, provide the details of : ■	DataSheet!_4019college.pdf

10.A	No. of Text Books	67
10.B	No. of Reference Books	43
11.	Details of Outreach Programmes conducted (outside the College premises in collaboration with Industry, Community, NGOs, etc.)	https://www.w3schools.com/css/default.asp



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11.	Details of Outreach Programmes conducted (outside the College premises in collaboration with Industry, Community, NGOs, etc.)	https://www.w3schools.com/css/default.asp
12.	Department Innovative/ Best Practices	https://www.w3schools.com/css/default.asp
13.	Details of the Significant Achievements of the Department	https://www.w3schools.com/css/default.asp

Signature of the Incharge

Date:03-09-2022

Signature of the Principal

Date:03-09-2022

Note:All the relevant documents shall be uploaded in th College Website from time to time and Provided the Web-links in the given format..